**CSL Council meeting minutes for 7/19/23**

Those in attendance: Abbess Martha, Br. Raymond, Br. David, Sister Julian, Br. Danial, Sr. Genevieve, Sr. Madeleine Sophie, Sr. Mary Magdalene, Br. Anskar

Meeting opened at 5:pm with prayer by Abbess Martha

* Abbess Matha discussed changes to convocation planning. This will be divided between two people, Br. Anskar and Sr. Madeleine Sophie. Br. Anskar, Primary planning of Offices, Eucharist, and other worship services. Sr. Madeleine Sophie, convocation administrator.
* The finance report was provided by Sr. Mary Magdalene. She mentioned that the pledges have been robust and that our finances are in good shape. She also mentioned that there has been an adjustment to the surplus (please see financial report). A question was brought up by Br. Anskar concerning the expenses for convocation. Is the total for both convocations Spring and Fall included in the convocation expenses? This will be adjusted per Sr. Mary Magdalene.
* Brother David made a motion that we budget for a donation to ERD for July- December for an increase to $1,100.00. This was seconded by Sr. Madelene Sophie (to recommend to Chapter). This was passed by all present. Abbess Martha suggested that this be reviewed again by council since this will be recommended to Chapter.
* Brother David discussed the changes to financials and the budget. He elaborated on the proposed CSL financial management. There was no vote for this meeting, just questions and discussion. The vote will take place at the council meeting in August.
* Abbess Martha discussed our public Face Book work and other tech issues and the work that Br. David has been working on. She also mentioned that the Opus Dia worked well at convocation.
* The Minutes for June were approved.
* Abbess Martha asked for for a motion for all that was discussed. Br. David made the motion, Br. Anskar seconded it, the motion was passed by all.
* Sister Julian provided a summary of progress with the five-year plan: Progress is occurring on all fronts — Worship, Communications, Formation, and Finance. A summary report will be provided on behalf of the Council at Chapter in September related to the key tasks identified in the plan. (Sr Julian, July 19, 2023)
* Sister Julian provided an update on Formation: Several member transitions were celebrated at the June convocation. The new formation team appointed by the Abbess in July is addressing near-term needs while it develops three longer-term initiatives for Council consideration. (Sr Julian, July 19, 2023)
* Report was given by Sister Madeleine Sophie on progress with habits. Progress has been made with several sources she is working on.
* Abbess Martha discussed new business items listed on the agenda under new business.

The council meeting was adjourned by Abbess Martha

The next council meeting is scheduled for August 9 at 5:00pm

Brother Raymond closed with prayer.